# IN THE UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF PENNSYLVANIA

### DATE MAILED January 15, 2003

LAWRENCE MOORE : CIVIL ACTION

:

V.

:

PAUL J. EVANKO, COMMISSIONER : No. 02-4555

et al.

### NOTICE

This case has been assigned to Judge Anita B. Brody.

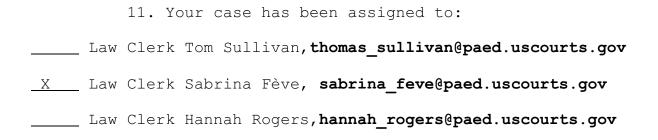
ANY NONGOVERNMENTAL CORPORATE PARTY SHALL FILE FORTHWITH A STATEMENT WITH THE COURT (WITH A COPY TO CHAMBERS) IDENTIFYING ALL ITS PARENT CORPORATIONS AND LISTING ANY PUBLICLY HELD COMPANY THAT OWNS 10% OR MORE OF THE PARTY'S STOCK. A PARTY SHALL SUPPLEMENT THE STATEMENT WITHIN A REASONABLE TIME OF ANY CHANGE IN THE INFORMATION.

- 1. A pretrial scheduling conference as described in Fed. R. Civ. P. 16 (a), (b) and (c) and Local R. Civ. P. 16.1 (a) and (b) will be held in chambers **Tuesday**, **January 21**, **2003** at **4:30 p.m.**. Unless otherwise specified, Judge Brody will follow the procedure at the conference as outlined in the federal and local rules.
- 2. Not later than **3** days prior to the conference, counsel must submit to the court a joint Proposed Discovery Plan under Rule 26(f). Disagreements concerning the timetable of discovery or other discovery-related matters must be highlighted in bold-face type. For assistance in developing the Proposed Discovery Plan counsel shall follow the example set forth in **Attachment A**.
- 3. Motions to dismiss, transfer, add parties and other threshold motions should be filed, whenever possible, **before** the conference.
- 4. Prior to the conference, counsel shall evaluate the case for settlement purposes. Plaintiff's counsel shall make a demand on opposing counsel no later than **five days** prior to the conference. Defense counsel shall respond to the demand no later than one day prior to the conference. All counsel shall arrive at the conference with settlement authority from the client and

arrange for the client to be available by telephone for the duration of the conference.

- 5. Unless the factual or legal issues are complex, the conference will last approximately thirty minutes. Judge Brody expects trial counsel to attend this conference. If unable to attend, trial counsel must appoint other counsel familiar with the case to attend the conference. Trial counsel shall notify Judge Brody and opposing counsel of a substitute appearance at the earliest possible date.
- 6. At the conference the following matters will be considered (See Fed. R. Civ. P 16(b) and (c) and Local R. Civ. P. 16(b)):
  - (a) jurisdictional defects, if any;
  - (b) prospects for amicable settlement;
  - (c) setting date for limiting time to join other parties, to amend pleadings, to file dispositive motions and to complete discovery;
  - (d) setting a date for entering the trial pool;
  - (e) establishing schedules for remaining pretrial proceedings, including pretrial memoranda filings, exchange of exhibits, exchange of expert reports, etc; and
  - (f) any other matters.
- 7. The parties should be prepared at the conference to argue all outstanding motions.
- 8. In an uncomplicated case, Judge Brody will set the discovery deadline for between 90 and 120 days after the conference. Discovery shall be served, noticed and completed by the discovery deadline. Requests for extension of discovery deadlines or trial pool entry dates may be made by letter, stating the reasons and noting the agreement or disagreement of all other counsel, or by telephone conference with all counsel participating.
- 9. All cases that are arbitrated through court-annexed arbitration will be immediately placed in the trial pool.
- 10. Counsel must submit  $\underline{\text{TWO}}$  courtesy copies to chambers of all papers filed with the clerk. Note: This requirement also applies in ECF cases. The submissions to chambers must be in hard

copy accompanied by a 3" floppy disc.



- $12.\,$  Counsel are reminded that all submissions given directly to Judge Brody in the courtroom or chambers must also be filed by counsel with the Clerk of the Court to assure proper docketing.
- 13. Judge Brody's Polices and Procedures can be accessed via the U.S. District Court's website at www.paed.uscourts.gov.

Throughout the course of the litigation, counsel shall provide the courtroom deputy clerk, Jim Scheidt, with a current telephone and FAX number(s).

Marie O'Donnell Calendar Deputy to Judge Brody (Room 7613) (215) 597-3978

cc: Jonathan Randall Altschuler, Esq. Patrick J. McMonagle, Esq. Bernard E. Jude Quinn, Esq.

# Attachment A - Proposed Discovery Plan Under Rule 26(f) \*PLEASE INSERT A DATE CERTAIN FOR ALL REQUESTED ENTRIES\*

I. Rule 26(a)	Disclosures
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disc					self-executing ,as required
by Rı	ule 26(a).				
II. I	Discovery Subj	ects and Time	etable for Di	scovery	,
	(A) Cou include:	nsel agree	that the su	ıbjects	for discovery
	(i) (ii) (iii) .				
	(B) Coun timetab	sel also agre le:	ee upon the f	ollowin	g discovery
	(a)	Close of all	discovery _		
	(b)	Close of fac	ct discovery_		
	(c)		to be comple	_; depo	sitions of
	(d)	Dispositive	motions due:		·
	(e)	Exchange of	exhibits due	:	·
	(f)	Plaintiff's	pre-trial mer	morandur	m due:
	(g)	Defendant's	pre-trial me	morandu	m due:
	(h)	All motions	in limine du	e:	·
	(i)	All response	s to motions	in limi	ine due:
	(j)	A Daubert or	Markman hear	ring sha	all be held
	(k)	Final pre-tr	rial conferen	ce to b	e held: .

## III. Changes in Limitations on Discovery

Counsel agree that discovery should be conducted in accordance with the parameters set forth in the Federal Rules of Civil Procedure, subject to modification by agreement of the parties or by Court order, as necessary under the circumstances.

# IV. Alternative Dispute Resolution

- (A) type of ADR, settlement conference etc.
- (B) timing of ADR
- (C) unless otherwise recommended, a settlement conference will be scheduled upon the close of all discovery.

### V. Other Issues

(e.g. protective orders, etc.)

Signed,

Counsel for Plaintiff

Counsel for Defendant